



Association of
Government
Accountants

*Advancing Government
Accountability*

Jennifer Ibnouf
President

Jennifer Scott
President-Elect

Khatera Mahan
Immediate Past President

Brenda Lindgren
Secretary

Scott Baird
Treasurer

Steve McGuire
*Director of ByLaws and
Procedures*

Cathy Navor
Director of Membership

Rosa Nguyen
*Director of Community
Service*

Hanh Le
Director of Education

Suzanne Reichel
*Director of
Communications*

Vacant
Historian

Harriet Tsen
Awards Chair

Jennifer Scott
Early Careers

Dan Hays
CGFM Chair

**Portland AGA
P.O. Box 12181
Portland, OR 97212**

Visit us on the web at:
<http://www.agapdx.org/>

**AGA, Portland Chapter
Minutes
Board Meeting
August 19, 2010**

Attendees:

Jennifer Scott, Steven McGuire, Jennifer Ibnouf, Cathy Navor, Suzanne Reichel, Hanh Le, Harriet Tsen

The Board discussed the following items:

1. Board vacancies for current year: Jennifer Scott will be the President-Elect. All positions are now filled.
2. Chapter Manual: The group discussed ideas to develop the chapter procedure manual. Proposed that each board member will write a brief summary of their responsibilities. This will help with transitioning new board members into their roles.
3. Board Meetings: We will hold our Board lunch meetings outside BPA, in restaurants close to the Max line between Lloyd Center and Downtown Portland. We will post the location to our website every month so that members can join us if they are interested. Each quarter, we will have our Board meeting from 4:30-6:30 instead of during lunch.
4. Communications: Suzanne has been working on some ideas for redesigning the website. I.e. discussed including more information in the website: meeting minutes, Treasurer's report, a section that lists new members, board member activities, including pictures, upcoming workshops, member profile, etc. Suzanne brought her camera and snapped a couple of shots to upload for this month.
5. Membership: Cathy will be the lead for the **Member-Get-A-Member** campaign. National started this recruitment and rewards program running from May 1, 2010 until April 30, 2011. Cathy will send out an email to every member. Email out to National regarding the transfer of Salem members to the Portland Chapter.
6. Education: Hanh discussed the location of the monthly audio conferences. The September conference will be held at BPA in the conference room near the cafeteria. We will try ordering lunch in for attendees (at their cost). Hanh will send out an email to members to discuss the upcoming year and changes to the meetings. We also discussed Board members making an introduction at the start of each conference.



Association of
Government
Accountants

*Advancing Government
Accountability*

Jennifer Ibnouf
President

Jennifer Scott
President-Elect

Khatera Mahan
Immediate Past President

Brenda Lindgren
Secretary

Scott Baird
Treasurer

Steve McGuire
*Director of Bylaws and
Procedures*

Cathy Navor
Director of Membership

Rosa Nguyen
*Director of Community
Service*

Hanh Le
Director of Education

Suzanne Reichel
*Director of
Communications*

Vacant
Historian

Harriet Tsen
Awards Chair

Jennifer Scott
Early Careers

Dan Hays
CGFM Chair

**Portland AGA
P.O. Box 12181
Portland, OR 97212**

Visit us on the web at:
<http://www.agapdx.org/>

**AGA, Portland Chapter
Minutes, continued
Board Meeting
August 19, 2010**

7. Member profile: Jennifer Ibnouf suggested that we feature a new member on our website every month. Each board member could take a turn taking a member out to lunch and then writing up a brief introduction to post on our site. This will help us get to know each other better and hopefully will encourage members to join us in our social events.
8. Spring Conference 2011: Jennifer Scott will lead this effort. Goal is to finalize the date, speakers, location by the end of the year.
9. Discussed having more social activities for the members. The Board will discuss more ideas at the next meeting.
10. Chapter plans are due to National soon. Jennifer will send out reminders to Board members who need to prepare one. This will also help us determine our budget for the upcoming year. We will plan to vote on the new budget at our next meeting.
11. Jennifer Ibnouf will send out a Presidents Message email to the members.

Upcoming Events:

- September 14, 2010: Board Member Monthly Lunch Meeting, TBD, 11:30-12:30
- September 29, 2010: AGA Audio Conference "Improving Program Performance and Accountability Through Cooperative Audit Resolution", BPA Room 110, 11:00-12:50